



ALABAMA
NURSING
HOME
ASSOCIATION

Education Foundation

Mr. Kelly Butler
Director of Finance
Alabama Department of Finance
Alabama State Capitol
600 Dexter Avenue, Suite N-200
Montgomery, AL 36130

Re: That Certain Second Memorandum of Understanding (“MOU”) by and between the Department of Finance and the Alabama Nursing Home Association Education Foundation related to COVID-19 Costs and Insufficient Revenues

According to responsibilities outlined in the Second Memorandum of Understanding between the State of Alabama Department of Finance and the Alabama Nursing Home Association Education Foundation (the “Foundation”), the Foundation submits this report outlining the use of the CARES Act/Coronavirus Relief Funds allocated to help nursing homes respond to or mitigate the COVID-19 public health emergency.

Since the execution of the Second Memorandum of Understanding was announced August 7, 2020, the Foundation has undertaken the following activities to implement the responsibilities outlined in the memo:

- Contracted with Aldridge Borden & Company to provide accounting, claims processing and related services.
- Secured appropriate insurance coverage for the scope of the project.
- Developed instructions and reporting forms for nursing homes to use when submitting for reimbursement of expenses related to responding to or mitigating the COVID-19 public health emergency. The Foundation distributed this information to all nursing homes, regardless of Alabama Nursing Home Association membership.
- Held a free webinar that was open to all nursing homes to explain the process of submitting for reimbursement of expenses related to responding to or mitigating the COVID-19 public health emergency.

There were no expenditures in August 2020. Pursuant to the MOU, the Foundation will report any September expenditures no later than October 15, 2020.

Please contact me if you have questions. Thanks.

Sincerely,

Brandon Farmer

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